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## PARTIAL WITHDRAWAL FORM

### TERMS AND CONDITIONS

1. Your deposits must be up-to-date
2. Your loans and advances must be below your deposits
3. You must be ready to replace your guarantors in order to free your deposits for payment
4. You should be ready to continue as a member of the society
5. This option is only applicable if you cannot access a loan
6. Attach latest payslip
7. Application if successful will be processed within 10 working days and a charge of 10% of the amount withdrawn applies

### APPLICANT INFORMATION

Name:	
Member No:	ID NO:
Personal Number:	Phone:
Current postal address:	
Email Address:	
Institution:	

### PARTIAL WITHDRAWAL REQUEST

Amount Requested(Kshs)	
In Words:	
Amount Required By(Date)	
Signature of applicant:	Date:

### FOR OFFICIAL USE ONLY

Documents to be attached: Statement and Guarantorship report final account summary	
Remarks on guarantors	
Date Guarantors Replaced(Where Applicable)	Sign
Deposits Balance after withdrawal(Kshs)	
Sign (Loan Officer):	Date:

#### CHECKLIST:

- Account Reconciled
- FOSA Advances Checked
- Adjustment Done:

Prepared by: Name .....	Signature.....	Date.....
Checked by: Name .....	Signature.....	Date.....
Approved by: Name .....	Signature.....	Date.....
Authorized by: Name .....	Signature.....	Date.....