



**HEAD OFFICE**

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**THE GENERAL MANAGER  
ELIMU SACCO LTD**

**RE: AUTHORITY TO INCREASE/DECREASE DEDUCTION FROM MY SALARY**

I ..... hereby authorise you to  
Increase/Decrease my monthly shares/loan/ ..... deduction from Kshs.  
..... to ..... with effect from .....

Attached is a copy of my current payslip for the month of .....

Member's signature ..... Mno.....

Date .....

**APPROVED/NOT APPROVED BY MANAGEMENT COMMITTEE**

**COMMENTS**

.....  
.....  
.....

Approved By: ..... Date Approved .....

Signature ..... Station .....

**NOTE:**

This authority is to be used for increasing or decreasing shares or loan deduction from salary only and the authority is carried on after Management Committee's approval.