

## RE: PREQUALIFICATION OF SUPPLIERS OF GOODS AND SERVICES FOR THE YEAR 2022

| CATEGORY A         | SUPPLY & MAINTENANCE OF GOODS & EQUIPMENT   |
|--------------------|---|
| ELIMU/PROC/01/2022 | Supply Of Computer Hardware(Servers,Pcs, Laptops, Printers Etc.) NB:Supplier need to be an authorized HP brand dealer |
| ELIMU/PROC/02/2022 | Supply Of Computer accessories and cosumables   |
| ELIMU/PROC/03/2022 | Supply Of Branded Merchandise And Promotional Materials   |
| ELIMU/PROC/04/2022 | Supply & Maintenance Of Safes And Security Doors  |
| ELIMU/PROC/05/2022 | Supply Of Office Furniture/Equipment & Fittings   |
| ELIMU/PROC/06/2022 | Supply & Maintenance Of Fire-Fighting Equipment   |
| ELIMU/PROC/07/2022 | Supply & Maintenance Of Telephone and Telecommunication Equipments  |
| ELIMU/PROC/08/2022 | Supply & Maintenance Of Other Equipment-Coin Counters, Note Counters, Uv Light Scanners, Shredders Etc.)              |
| CATEGORY B         | PROVISION OF SERVICES   |
| ELIMU/PROC/09/2022 | Provision of Minor Building Construction Works (Carpentry, Joinery, Tile Works, Paint Works,Cabro Paving Etc)         |
| ELIMU/PROC/10/2022 | Provision of Plumbing Services  |
| ELIMU/PROC/11/2022 | Provision of Electrical Services & Installations  |
| ELIMU/PROC/12/2022 | Repair and Maintenance of Computers, Servers, and Printers  |
| ELIMU/PROC/13/2022 | Provision of Air Conditioning & Mechanical Ventilation including Repairs & Maintenance                                |
| ELIMU/PROC/14/2022 | Provision of Digital Marketing/Social Media Marketing Services  |
| ELIMU/PROC/15/2022 | Provision of Creative Design Services for Promotional Materials   |
| ELIMU/PROC/16/2022 | Provision of Signage & Outdoor Advertising  |
| ELIMU/PROC/17/2022 | Provision of Website Design, Maintenance And Promotion Services   |
| ELIMU/PROC/18/2022 | Provision of Debt Collection Services   |
| ELIMU/PROC/19/2022 | Provision of Staff Medical Cover  |
| ELIMU/PROC/20/2022 | Provision of General Insurance  |
| ELIMU/PROC/21/2022 | Provision of Gabbage Collection Services  |
| ELIMU/PROC/22/2022 | Provision of Office Cleaning Services   |
| ELIMU/PROC/23/2022 | Provision of Fumigation And Pest Control Services   |
| ELIMU/PROC/24/2022 | Provision of Legal Services   |
| ELIMU/PROC/25/2022 | Provision of Human Resource Consultancy Services  |
| ELIMU/PROC/26/2022 | Provision of Customer Survey, Market Research And Analysis Services   |
| ELIMU/PROC/27/2022 | Provision of External Audit Services  |

The prequalification documents are available at our offices in South B along Mubiru Road upon payment of a non refundable fee of Ksh 1,000 at our cash office. A receipt will be issued acknowledging the payment.

Duly filled prequalification documents clearly marked with the prequalification category, description and reference number should be addressed to:

**The National Chairman  
Elimu Sacco Society Ltd  
P.O Box 10073-00100, NAIROBI**

And be deposited in the Tender Box at our Head Office in South B by 4.00pm 3rd December 2021. Late applicaions will not be considered. The submissions shall be opened thereafter and interest bidders may attend. Elimu Sacco Society reserves the right to accept or reject any application.

**CHIEF EXECUTIVE OFFICER**